



Town of Pincher Creek
COMMITTEE OF THE WHOLE MINUTES
February 3, 2021 – 9:00 AM
Virtually via GoToMeeting

ATTENDANCE:

- Mayor: D. Anderberg
- Councillors: B. McGillivray, M. Barber, L. Jackson, W. Elliott and S. Korbett
- Staff: L. Wilgosh, Chief Administrative Officer; A Roth, Director of Operations; W. Catonio, Director of Finance and Human Resources; L. Rideout, Director of Community Services; A. Grose, Recreation Manager; M. Everts, Events, Marketing & Economic Development Officer D. Green, Family and Community Support Services; L. Johnson, Administrative Assistant; A. Levair, Operations Coordinator and L. Goss, Administrative Manager.

1. **Call to Order**

The meeting was called to order at 9:03 am.

2. **Agenda Approval**

JACKSON:

That the Committee of the Whole for the Town of Pincher Creek approves the February 3, 2021 as presented.

CARRIED COTW 2021-011

3. **Scheduled Delegations**

3.1 **Alberta Health Services – COVID Update – 9:00 am**

Alberta Health Services representatives were unable to attend the meeting.

4. **Committee Reports**

ELLIOTT	January 4	Operations Committee
	January 6	Committee of the Whole
	January 11	Regular Council
	January 19	Municipal Development and Subdivision Authority
	January 25	Regular Council


 **Initial**

KORBETT	January 4	Operations Committee
	January 6	Committee of the Whole
	January 11	Regular Council
	January 13	Regional Emergency Management Organization
	January 14	Joint Council
	January 18	Health Professions Attraction and Retention Committee
	January 21	Early Learning Centre Board
	January 25	Recycle Committee
	January 25	Regular Council
	January 28	Emergency Services Commission

BARBER	January 6	Committee of the Whole
	January 11	Regular Council
	January 14	Joint Council
	January 20	Police Advisory Committee
	January 21	Community Futures
	January 25	Regular Council
	January 26	Library Board
	January 27	Community Futures
	January 28	Chinook Arch Library

McGILLIVRAY	January 2	John Barlow Advisory Board Meeting
	January 4	Operations Committee
	January 6	Committee of the Whole
	January 11	Regular Council
	January 12	Early Learning Centre Governance Sub-Committee
	January 14	Joint Council
	January 18	Intermunicipal Collaboration Framework Committee
	January 19	Municipal Development and Subdivision Authority
	January 20	Crowsnest/Pincher Creek Landfill Association
	January 20	Intermunicipal Collaboration Framework Committee
	January 20	Early Learning Centre HR Meeting
	January 21	Early Learning Centre Board
	January 25	Regular Council
	January 27	Pincher Creek Foundation Board

JACKSON	January 4	Operations Committee
	January 6	Committee of the Whole
	January 11	Regular Council
	January 14	Joint Council
	January 19	Municipal Development and Subdivision Authority
	January 25	Regular Council
	January 27	Pincher Creek Foundation Board

 **Initial**

Mayors Report

ANDERBERG	January 4	Operations Committee
	January 6	Committee of the Whole
	January 7	Oldman River Regional Services Commission
	January 8	Mayors and Reeves
	January 11	Regular Council
	January 13	Regional Emergency Management Organization
	January 14	Joint Council
	January 18	Family and Community Support Services

KORBETT:

That Committee of the Whole for the Town of Pincher Creek receives the February 3, 2021 Committee Reports as information.

CARRIED COTW 2021-012

5. Administration

5.1 Upcoming Meetings

Regular Council
Airport Committee
Regional Emergency Management Organization
Dr. Deena Henshaw Update
RCMP Interaction

6. Business Arising from the Minutes

6.1 Litkowski Statement of Concerns

KORBETT:

That Committee of the Whole for the Town of Pincher Creek approve the attached report to be provided to Mr. Jim Litkowski and the community of Pincher Creek in response to concerns raised on September 14, 2020 by Mr. Litkowski regarding the Town Council's economic development and tourism strategy and direct Mayor Anderberg to prepare a video presentation to the community.

CARRIED COTW 2021-013

6.2 Community Information Session

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek direct administration to prepare a survey to the community regarding the Community Information Session and plan accordingly.

CARRIED COTW 2021-014

KORBETT:

That Committee of the Whole allow Councillors to prepare written communications to be presented at the Community Information Session.

CARRIED COTW 2021-015

7. Policy

8. New Business

8.1 Subdivision and Development Training

JACKSON:

That Committee of the Whole for the Town of Pincher Creek defer the Subdivision and Development Training item to the February 8, 2021 regular meeting of Council for further information.

CARRIED COTW 2021-016

Mayor Anderberg called a recess at 9:59 am

D. Green left the meeting at 9:59 am

L. Johnson left the meeting at 10:04 am

Mayor Anderberg called the meeting back to order at 10:08 am

9. Closed Session

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek agree to move to a closed session of the Committee on Wednesday February 3, 2021 at 10:08 am in accordance with sections 19, 21, 24 & 29 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Operations, Director of Community Services, Recreation Manager, Events, Marketing & Economic Development Officer, Operations Coordinator, Administrative Manager and Bruce Thurber of BDT Engineering Ltd. in attendance.

CARRIED COTW 2021-017

Bruce Thurber of BDT Engineering Ltd. left the meeting at 10:42 am

KORBETT:

That Committee of the Whole for the Town of Pincher Creek agree to move out of a closed session of the Committee on Wednesday, February 3, 2021 at 11:36 am.

CARRIED COTW 2021-018

Mayor Anderberg called a recess at 11:36 am

Mayor Anderberg called the meeting back to order at 11:43 am

JACKSON:

That Committee of the Whole for the Town of Pincher Creek agree to move to a closed session of the Committee on Wednesday February 3, 2021 at 11:43 am in accordance with sections 19, 21, 24 & 29 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Community Services, Director of Operations, Recreation Manager, Events, Marketing & Economic Development Officer, Operations Coordinator and Administrative Manager in attendance.

CARRIED COTW 2021-019

*Councillor Barber left the meeting at 12:15 pm
A. Roth and A. Levair left the meeting at 1:05 pm*

ELLIOTT:

That Committee of the Whole for the Town of Pincher Creek agree to move out of a closed session of the Committee on Wednesday, February 3, 2021 at 1:23 pm.

CARRIED COTW 2021-020

9.1 RCMP Facility Report – FOIP s. 24

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek direct administration garner further information regarding legal, liability and insurance of the RCMP Facility and to share the RCMP Facility Agreement with all members of Council.

CARRIED COTW 2021-021

9.2 NE Area Structure Plan – FOIP s. 29

KORBETT:

That Committee of the Whole for the Town of Pincher Creek direct administration proceed with public engagement of the North East Area Structure Plan, with the amendment to designate the recreation areas as 'future recreation' and include the item in the Community Information Session scheduled for March 2021.


CARRIED COTW 2021-022

9.3 Pincher Creek Early Learning Centre Ltd. Expenses – FOIP s. 19

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek direct administration to follow the amended listing as a guide when determining the allocation of charges between the early learning centres and the Town of Pincher Creek.

CARRIED COTW 2021-023

 **Initial**

JACKSON:

That Committee of the Whole for the Town of Pincher Creek direct administration to amend the Pincher Creek Early Learning Centre Ltd. lease agreements, increasing the amount to \$2000 per month per facility.

CARRIED COTW 2021-024

9.4 Regional Water Allocations – FOIP s. 21

KORBETT:

That Committee of the Whole for the Town of Pincher Creek direct administration to prepare a letter of support to the Premier and related ministries, similar to the one prepared by the Municipal District of Pincher Creek, requesting reinstatement of the 1976 Coal Development Policy for Alberta.

CARRIED COTW 2021-025

JACKSON:

That Committee of the Whole for the Town of Pincher Creek direct administration to invite Riversdale Resources Ltd. to attend an upcoming meeting of Council.

CARRIED COTW 2021-026

9.5 Community Peace Officer – FOIP s. 24

ELLIOTT:

That Committee of the Whole for the Town of Pincher Creek receives the Community Peace Officer information as presented.

CARRIED COTW 2021-027

9.6 Alberta Emergency Management Agency – South Region Membership – FOIP s. 21

KORBETT:

That Committee of the Whole for the Town of Pincher Creek agree to maintain the current membership to the Alberta Emergency Management Agency – South Region.

CARRIED COTW 2021-028

9.7 Pincher Creek Emergency Services Commission Funding Formula – FOIP s. 21

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek accept the discussion regarding the Pincher Creek Emergency Services Commission Funding Formula as information.

CARRIED COTW 2021-029

10. Adjournment

KORBETT:


That this session of Committee of the Whole be adjourned at 1:26 pm.

CARRIED COTW 2021-030

**APPROVED BY RESOLUTION OF
COUNCIL FOR THE TOWN OF PINCHER CREEK
THIS 8th DAY OF FEBRUARY 2021**



Mayor, D. Anderberg



CAO, L. Wilgosh

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